

**M e m o r a n d u m**

Date: November 18, 2009

To: Santa Fe Springs Area

Attention: Captain D. J. Minor

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**  
Office of the Assistant Commissioner, Inspector General

File No.: 005.9968.13791.010

Subject: 2009 COMMAND PROPERTY INSPECTION REPORT

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on September 10, 2009. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 1093 items (a). The statistically-valid sample at a 95 percent confidence level  $\pm$  5 percent error rate provided a total sample size of 58 items. Each OPI inventory list was stratified (c) and the results rounded up to the next whole number (d) to ensure all inventory lists were proportionally represented in the statistically-valid sample.

	Population Size	Percentage of Total	Calculated Sample Size	Predetermined List Sample Size
	(a)	(b)	(c)	(d)
<b>ICU Decals</b>	434	39.71%	23.03	24
<b>Telecommunications</b>	392	35.86%	20.80	21
<b>Fleet</b>	58	5.31%	3.08	4
<b>Weapons</b>	209	19.12%	11.09	12
<b>Total</b>	1093			61

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, 59 of the 61 items were located. Two items were transferred, and the transfer was reflected on the appropriate Motor Vehicle Assignment and Transfer, CHP 57, or Credit Memo – Equipment, CHP 266, forms (attached). Additionally, one of the 59 located

*Safety, Service, and Security*

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items requires a replacement decal. The property inspection results of the equipment recorded on the predetermined property inventory list to equipment located at the command are summarized in Attachment A.

I request your command research and investigate all discrepancies in accordance with departmental procedures outlined in HPM 11.2, Materials Management Manual, Chapter 8, Equipment, and work with the appropriate OPI(s) to rectify any variances. A Physical Inventory Adjustment Request, CHP 24, must be completed to adjust the inventory records. In order to verify that the above listed discrepancies have been rectified, please submit a memorandum to the Office of Inspections through your respective Division by February 18, 1010.

Furthermore, in accordance with the Governor's Executive Order S-20-09 to increase government transparency, this report will be posted on the CHP's internet website, and on the Office of the Governor's webpage, located on the State's Government website.

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.

  
M. C. A. SANTIAGO, CIG  
Assistant Commissioner

**Attachments**

cc: Office of the Assistant Commissioner, Field  
Southern Division  
Fiscal Management Section  
Telecommunications Section  
Office of Inspections, Audits Unit

# ***Attachment***

## ***A***

**OFFICE OF INSPECTIONS, INSPECTION UNIT  
PROPERTY INSPECTION DISCREPANCY REPORT  
Santa Fe Springs Area  
September 9, 2009 - September 10, 2009**

**ATTACHMENT A**

Equipment Description	CHP Number	Listed on property record but not found	Found but not listed on property record	Missing decal or correction needed to property record	Transfer	Not available for inspection	Comments
RADAR vehicle	115899				X		Item listed on a CHP 266 (attached). Transferred to Research and Planning section on 09/01/2009.
PAS device	XMM158			X			Replacement tag needed.
Motorcycle repeater	R5380				X		Item listed on a CHP 57 (attached). Motorcycle was returned to Motor Transport section on 07/10/2009.

# ***Attachment***

## ***B***

**CALIFORNIA HIGHWAY PATROL**  
**2009 ICU PROPERTY RECORD INSPECTION REPORT**  
**Santa Fe Springs - 550**

**ATTACHMENT B**

Asset #	Description	Serial #	Y	N	A	T	C	Other/Comments
<b>Property inspection list to equipment</b>								
1	115899	RADAR VEHICLE	044059			X		Item listed on CHP 266 (attached)
2	116683	RADAR, VEHICLE	045474	X				
3	125192	BREATH ANALYZER	047121	X				
4	125195	BREATH ANALYZER	047124	X				
5	137712	HAND HELD RADAR UNIT	AS002140	X				
6	147144	LAPTOP	0037102823	X				
7	147161	LAPTOP	0037102738	X				
8	148186	LAPTOP	0037264605	X				
9	148269	LAPTOP	0037263866	X				
10	148283	LAPTOP	0037263848	X				
11	153996	PAS DEVICES INTOXIMTERS INC	077316	X				
12	154248	COMPUTER	MXL7330FGW	X				
13	163233	TELEVISION 26" LCD W/ TUNER & SPEAKERS		X				
14	163300	RECORDER DIGITAL VOICE		X				
15	163306	CAMERA DIGITAL		X				
16	163308	CAMERA DIGITAL		X				
17	163384	TELEVISION, 42" LCD WITH TUNER & SPEAKERS		X				
18	163387	WALL MOUNT, ARTICULATING FOR 42"LCD		X				
19	78377	RESUSCI BABY MANIKIN W/CASE AA-2120		X				
20	99559	JACK HYDRAULIC 2-TON P0550D5015	P642M14841	X				
21	AF01269	PRINTER	MY0451F1CM	X				
22	XBY037	LIVE SCAN/WITH LAPTOP #4RSLH41	ID500-001515	X				
23	XMM158	PAS DEVICE P029337	8658	X			X	Replacement tag needed.
24	XMM335	PAS DEVICE P029337	8835	X				

**LEGEND:**

(Y) = INSPECTED (N) = NOT INSPECTED (A) = ADDITION (T) = TRANSFER (C) = CORRECTION

# ***Attachment***

## **C**

**CALIFORNIA HIGHWAY PATROL  
2009 TELECOMM PROPERTY RECORD INSPECTION REPORT  
Santa Fe Springs - 550**

**ATTACHMENT C**

Asset #	Description	Vehicle/Misc.	Vehicle/Misc.	Serial #	Y	N	A	T	C	Other/Comments
<b>Property inspection list to equipment</b>										
1	R41819	Mobile Radio	1204660	9541044	X					
2	R45321	Mobile Repeater	1270488	7629235	X					
3	R45593	Mobile Repeater	1215576	7639619	X					
4	R46900	Mobile Repeater	1248500		X					
5	R53076	Scanner	1248389	95002482	X					
6	R5380	Motorcycle - Repeater	M9063	89A06	T00380			X		Item listed on CHP 57 (attached).
7	R56011	Scanner	1239552	55002444	X					
8	R58552	Motorcycle Radio	M9631	3000438	9934707	X				
9	R62377	Hand-Held Radio	16109	402AWW5189	X					
10	R62418	Hand-Held Radio	14442	402AWW5154	X					
11	R62869	Hand-Held Radio	18455	402AWW4938	X					
12	R62966	Hand-Held Radio	19688	CTC 1-09	402AWW5802	X				
13	R65536	Hand-Held Radio	10530	MM 09-014	402AWY7080	X				
14	R66390	Hand-Held Radio	19179	402AWY9708	X					
15	R67807	Hand-Held Radio	17511	AREI-08	402AXA4266	X				
16	R70230	Battery Charger - Radio	N/A		X					
17	R74459	Scanner	1270719	75002109	X					
18	R93956	Scanner	1270402	320Z11002745	X					
19	R95188	Control Head - Mobile	1248356		X					
20	R95359	Control Head - Mobile	1248389		X					
21	R95365	Control Head - Mobile	3QDY795	5MES152	X					

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# ***Attachment***

## ***D***

**CALIFORNIA HIGHWAY PATROL  
2009 FLEET RECORD INSPECTION REPORT  
Santa Fe Springs - 550**

**ATTACHMENT D**

Equipment ID	License number	Manufacturer	Model	Y	N	A	T	C	Other/Comments
<b>Property inspection list to equipment</b>									
1	1248309	1248309	Ford	2008 Crown Victoria (Patrol)	X				
2	1248389	1248389	Ford	2009 Crown Victoria (Patrol)	X				
3	D1633	1223795	Chrysler	2007 Sebring (Felony follow-up)	X				
4	M9426	E95A19	BMW	2004 R1150-RTP (Patrol)	X				

**LEGEND:**

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# ***Attachment***

## ***E***

**CALIFORNIA HIGHWAY PATROL  
2009 WEAPONS RECORD INSPECTION REPORT  
Santa Fe Springs - 550**

**ATTACHMENT E**

Officer ID#	Model	Last Name	First Name	Serial #	Y	N	A	T	C	Other/Comments
<b>Property inspection list to equipment</b>										
1	[REDACTED]				X					
2	[REDACTED]				X					
3	[REDACTED]				X					
4	[REDACTED]				X					
5	[REDACTED]				X					
6	[REDACTED]				X					
7	[REDACTED]				X					
8	[REDACTED]				X					
9	[REDACTED]				X					
10	[REDACTED]				X					
11	[REDACTED]				X					
12	[REDACTED]				X					

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***CHP 57 &  
CHP 266  
forms***

YEAR:	2004	LICENSE NR:	ES9A06
MAKE:	DMW	REPLACES VEHICLE:	MB654
MODEL:	R1150RT	VIN:	WB10499A24ZE91161
CLASS CODE:	EM	DATE PLACED IN SERVICE:	07/09/2003
DEALER STOCK NR:		FUEL CARD #:	50613

EQUIPMENT

ITEM:	DESCRIPTION:
A RADIO - CHF	R-58600
A RADIO CONTROL HEAD	R-58600 R86638
A REPEATER	R-5380
FLASHLIGHT/DATON HOL	
REPEATER ANTENNA	
SIREN	
SIREN AMPLIFIER	
STALKER RADAR WIRING	
STROBE LIGHT ASSEMBL	

COMMENTS:  
09-385

ASSIGNED TO LOCATION: 0075

RECEIVED BY:

(Signature)

PRINT NAME:

ID NUMBER:

DATE:

ODOMETER: 100182

TRANSFERRED FROM LOCATION: 550

DELIVERED BY:

(Signature)

PRINT NAME:

ID NUMBER:

DATE:

----- End of Report -----

STATE OF CALIFORNIA  
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL  
**CREDIT MEMO - EQUIPMENT**  
CHP 266 (Rev. 10-07) OPI 076

☐ Return ☐ Repair ☒ Transfer  
☐ Loan, return by: \_\_\_\_\_

FROM: (COMMAND NAME) <b>Santa Fe Springs</b>	LOCATION CODE <b>550</b>	PREPARED BY <b>L. Pitter #16166</b>	DATE <b>09/01/2009</b>
TO: (COMMAND NAME) <b>Research and Planning</b>	LOCATION CODE <b>051</b>	NUMBER BOXES/PIECES IN THIS SHIPMENT <b>21</b>	
SHIPPED VIA <input type="checkbox"/> SSU truck <input checked="" type="checkbox"/> Other (specify): <b>Patrol Vehicle</b>		DRIVER'S SIGNATURE <i>L. Pitter #16166</i>	

**EQUIPMENT**  
**MAJOR, MINOR, SENSITIVE, COMPUTER, TELECOMMUNICATIONS, ETC.**

CHP NUMBER (Incl. X, AF, SF, R #s)	SERIAL NUMBER	UNIT	DESCRIPTION	CHECK IF DEFECTIVE	HQ USE ONLY	
					STOCK	SURVEY
105541	SP008041 ✓	EA	STALKER ATR HANDHELD			
110753	ZC041288 ✓	EA	STALKER DUAL SL			
124644	ZC049187 ✓	EA	STALKER DUAL SL			
124590	ZC049361 ✓	EA	STALKER DUAL SL			
124646	ZC049552 ✓	EA	STALKER DUAL SL			
115901	ZM043894 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
115907	ZM044025 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
115860	ZM044029 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
115912	ZM044043 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
115899	ZM044059 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
115900	ZM044064 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
115909	ZM044142 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
115910	ZM044143 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
115915	ZM044149 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
115905	ZM044153 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
115933	ZM044168 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
115938	ZM044198 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
116429	ZM044693 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
116403	ZM044727 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
116411	ZM044755 ✓	EA	STALKER DUAL SL (BMW-MOTOR)			
RECEIVED BY (SIGNATURE) <i>G.R. MacDougall</i>	PRINTED NAME <b>G.R. MacDougall</b>		DATE <b>9/1/09</b>	AUTHORIZED BY		

Destroy Previous Editions